

PROGRESSIVE TECHNOLOGY PROJECT

Importance of Data & Good Data Practices

HARNESSING THE POWER OF DATA

a case study



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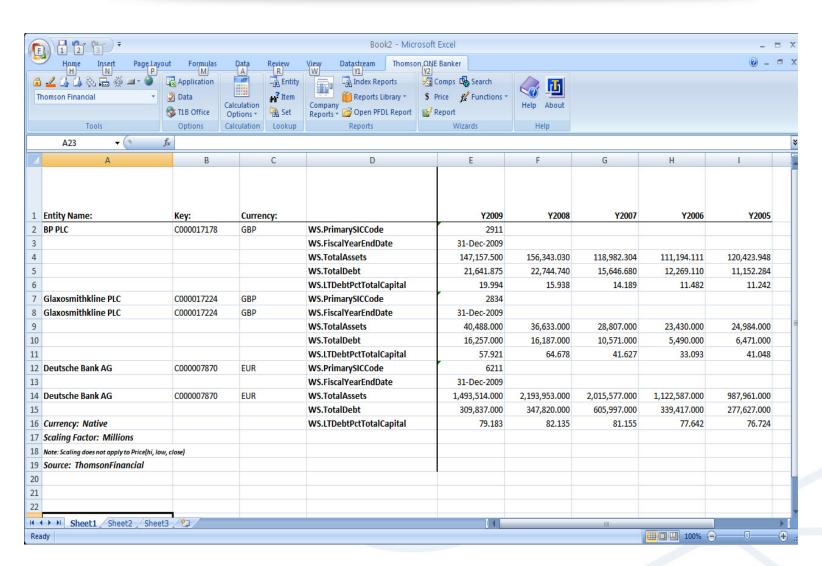


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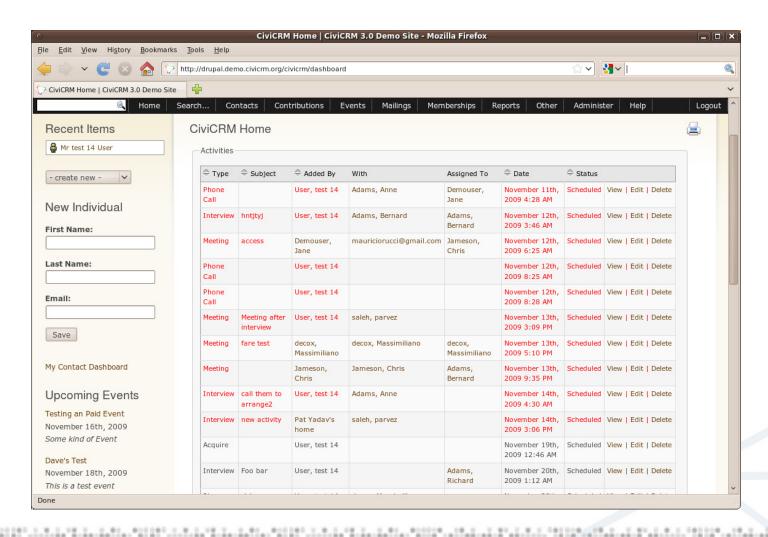


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VOCAL's organizational culture became data oriented





3 Key Things:

Key to harnessing power of data is ALL THREE of these things:

Data

what's the information you want to collect and track and why

Place to Keep Your Data -- the "container"

lists on paper, spreadsheet program, database

Use

- An internal culture of training, discussions, and using the database
- More important than the tool
- It's gotta work for you!



Data You Should Routinely Collect (Suggested List)

- first/last name
- email
- home address
- primary phone number
- phone number(s)
 - Landline
 - Work
 - Cell
- preferred contact method
- do you text?
- do you change cell # frequently?
- preferred language

- issue interests
- demographic data

- i.e. gender, neighborhood, race/ethnicity, country/origin
- Social media usage
 - Twitter (yes/no), Facebook (yes/no)
- way to categorize contacts
 - i.e. donor, member, prospect, volunteer
- history of involvement with your organization (donations, events, etc.)
- how they entered org
- org affiliation



Lessons Learned

1. Be thoughtful about information you want to collect. What and why?

- 2. Need cross-organizational, ongoing discussions about this. This is how your use and understanding (and work!) evolves.
- 3. Staff needs ongoing training on data *collection*, data *entry*, and data *use*.
- 4. Staff needs to *use* the database.
- 5. Someone who has *ownership* over your database.



An Integrated Approach to Fundraising is Driven By...

Having a clear sense of best data practices!



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